

THE GAUHATI HIGH COURT AT GUWAHATI
(The High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)
KOHIMA BENCH

ADVERTISEMENT NOTICE

Dated Kohima, the 2nd September, 2025

HC (K)3/2014/Estt./ 3790 / :::: Applications are invited from eligible candidates for filling up the following vacant posts in the Gauhati High Court Kohima Bench, Kohima, Nagaland.

Name of Post	Level/Pay Matrix	Number of Posts
Multi-Tasking Staff (Group-D)	Level-1A (15800-50200)	2 (two)

1. The detailed Advertisement can be seen at the website of the High Court at www.ghconline.gov.in or <https://kohimahighcourt.gov.in>.

Sd/-

Registrar

Gauhati High Court Kohima Bench

Memo No. HC(K)3/2014/Estt./ 3790-92 /::: Dated Kohima, the 2nd September, 2025.
Copy to,

1. The Editor, Eastern Mirror, Dimapur, Nagaland with a request to publish the above Advertisement on **03.09.2025** and submit bill in triplicate to the undersigned.
2. The Editor, Morung Express, Dimapur, Nagaland with a request to publish the above Advertisement on **03.09.2025** and submit bill in triplicate to the undersigned.
- ✓ 3. The Programmer, Gauhati High Court Kohima Bench with a request to upload the above Notice and the enclosed Advertisement in the High Court website.


(AJONGBA IMCHEN) NJS

Registrar

Gauhati High Court Kohima Bench.

THE GAUHATI HIGH COURT

(High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

ADVERTISEMENT

No.HC.XXXVII-47/2025/ 213 /R.Cell

Dated Guwahati, the 1st September, 2025

Applications are invited from the eligible candidates for filling up the following vacant posts in the **Gauhati High Court, Kohima Bench** at Kohima, Nagaland.

Name of the Post	Pay	Nos. of posts
Multi-Tasking Staff (Group-D)	Level-1A (15800-50200)	2

1. **Important dates:**

Description	Last Date & Time
Submission of online application starts from	08-09-2025
Last date for submission of online application	23-09-2025 till 5:00 pm
Last date for payment of fees	26-09-2025 till bank transaction hours

2. **Age limits:**

Minimum = 18 years

Maximum = 32 years

Relaxations:

a. Scheduled Tribe (ST): 5 years relaxation (upper age limit of 37 years).

b. Government Employees: Relaxation equal to years of service served subject to a maximum of 5 years.

The age limit will be determined as on the last date of submission of application.

3. **Eligibility criteria and essential qualification:** A candidate, as on the last date of submission of online application, must fulfill the following criteria:

- Must be an indigenous inhabitant of the State of Nagaland belonging to the following tribes-

- a. Any Naga Tribes
 - b. Kuki
 - c. Kachari
 - d. Garo
 - e. Mikir
- ii. Must possess the minimum educational qualification of Class-VIII (8th) standard; and those who have passed HSSLC (12th) or above shall be ineligible to apply for the said posts. Candidates possessing special skills may be given preference on need basis.

4. Selection Process:

Stage-I	<u>Written examination: 50 marks</u> Written examination (Objective type multiple choices) will be of 1 $\frac{1}{2}$ hour (ninety minutes) duration on OMR sheet and the same will contain questions on General Knowledge/Current Affairs, General English and General Mathematics of Class VIII standard.
Stage-II	<u>Interview/Viva-Voce: 20 marks</u> Candidates equal to 5 times the number of vacancies (1:5) in order of merit in the written examination will be called to appear in the Interview/Viva-Voce and verification of documents. A candidate must secure atleast 60% i.e 12 out of 20 marks in the Interview/Viva-Voce in order to be considered qualified.
Final selection will be made on the basis of the total marks obtained by the candidates in the written examination and Interview/Viva-Voce. Where more than one candidate obtains same grand total marks, the candidate who obtains more marks in the written examination will get preference. Where the marks obtained by such candidates in the written examination are also same, then the candidate who is senior in age will get preference. The High Court reserves the right to assign any Group-D position(s) to the selected candidates based on administrative requirement. The Gauhati High Court reserves the right to fix or alter the cut off mark in written examination and Interview/Viva-Voce.	

5. **HOW TO APPLY**

Before applying online, candidates must possess a valid e-mail ID and Mobile Number which are mandatory for registration. E-mail ID should be kept active. **Though the system is designed to send e-mail immediately acknowledging the Registration Code, sometimes due to network congestion, the e-mail may not be delivered, hence the candidates are requested to note down the Registration Code.**

- I. Log on through the websites <https://ghconline.gov.in> or <https://kohimahighcourt.gov.in/> and click on "Online Application for the posts of Multi-Tasking Staff/Group-D in Kohima Bench of the Gauhati High Court".
- II. Candidates need to upload scan copies of the following testimonial (s)/certificate (s) at the time of submission of online application.
 - a) Documents relating to age proof (Class X admit card/Birth certificate),
 - b) Documents relating to eligibility criteria,
 - c) Certificate relating to reservation category (if any),
 - d) Certificate relating to disability (if any),
- III. Application made in any other mode, except as indicated above, shall be summarily rejected without any communication.

For any technical assistance for submission of online application forms please email to rec-ghc@nic.in mentioning the name of the post in the subject line and related Registration Code (if any), Applicant's name and Father's name indicating the grievance in the body of the e-mail. A copy of the email should also be sent to ghc.ps@gmail.com.

1. **APPLICATION FEE:** The details of application fee to be paid by the candidates are indicated below:

<i>PwBD</i>	<i>For SC/ST</i>	<i>For all others</i>
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<i>Nil</i>	<i>Rs. 250/-</i>	<i>Rs. 500/-</i>
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7. Fee once paid shall not be refunded under any circumstances. The fee will also not be held in reserve for any other examination or selection.

8. Candidates are advised in their own interest to apply online well before the last date and not to wait till the last date, so as to avoid heavy load on internet or website.

9. **TERMS AND CONDITIONS:**

- i.* Merely satisfying the eligibility criteria will not entitle a candidate to be called for the written examination/Viva-Voce etc.
- ii.* Candidates have to upload scanned copies of their documents/testimonials rather than submitting physical copies at the time of submission of online application. However, candidates have to produce their original testimonials regarding educational qualifications, claim of reservation, certificate of indigenous inhabitant of Nagaland, date of birth, caste, working experience (if applicable), etc. at subsequent stages when asked for.
- iii.* Number of posts may vary at the time of final selection on either side.
- iv.* No person, who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the aforementioned posts.
- v.* The admission of candidates at all stages of the selection process shall be purely provisional and subject to their satisfying the prescribed eligibility criteria. If, on verification at any time before or after the selection process, it is found that a candidate does not fulfil any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to the written examination/Interview etc. or issuance of admits cards/call letter etc. does not mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and the High Court reserves the right to reject the candidature of any candidate at any time.

- vi. The provisional list of the candidates, with assigned Roll Nos. will be published in the High Court websites for the candidates' reference.
- vii. No TA/DA shall be paid to the candidates for appearing in the written examination/Viva-Voce etc.
- viii. For candidate's reference, answer keys of the question paper for the written examination will be made available in the Official websites after the examination.
- ix. Candidates who are already in the Government Service in State/Central/PSU may apply after intimating their employers regarding submission of online application forms for the advertised vacancies. They shall have to produce "No Objection Certificate" from their present employer at the time of document verification and "Release Order" at the time of appointment.
- x. The High Court may decide not to issue any admit card/call letter etc. to any candidate and may decide to call candidates to written examination/Viva-Voce etc. by publishing a notification in the official website and notice board of the High Court. Candidates are advised to visit the Official website (www.ghconline.gov.in and <https://kohimahighcourt.gov.in/>) of the High Court regularly for updates and important information. Unnecessary correspondence should be avoided.
- xi. Application form, which is incomplete in any respect, such as without the photograph and signature, is liable to be rejected summarily, unless otherwise decided by the High Court.
- xii. The candidates, before applying for the posts, should ensure that they fulfil all the eligibility conditions. Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be solely responsible for any mistake made by him/her in the application form and the High Court shall not be responsible or liable in any way.
- xiii. The certificate for claim of reservation must be issued by the competent authority.
- xiv. **If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.**
- xv. The High Court reserves the right to cancel the advertisement, fix the cut off mark(s), alter any terms and conditions of the advertisement at any stage.

- xvi.** The examination materials will be destroyed as per Standard Operating Procedure (SOP) laid down in Notification No. 50 dated 26-06-2025 issued by the High Court.
- xvii.** All other matters which are not specifically provided in this advertisement shall be as decided by the High Court.

By order

b/01.09.25
Registrar (Administration)-Cum-
I/c, Centralized Recruitment,
Gauhati High Court,
Guwahati-781001

Memo No.HC.XXXVII-47/2025/213 A/R.Cell

Dated: 01-09-2025

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. The Registrar-cum- Principal Secretary to Hon'ble The Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. The Registrar, Gauhati High Court, Kohima Bench, for kind information and necessary action.
5. The Joint Registrar (_____), Gauhati High Court, Guwahati.
6. The Deputy Registrar (_____), Gauhati High Court, Guwahati.
7. Project Manager, Gauhati High Court, Guwahati for immediate uploading of the advertisement in the High Court website with the caption: **"Advertisement dated 01-09-2025 for filling up 2 posts of Multi-Tasking Staff/Group-D in the Kohima Bench of the Gauhati High Court"** with a scroll in the home page.
8. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.
9. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
10. The Administrative Officer (Judicial) _____, Gauhati High Court, Guwahati.
11. Notice Board.

b/01.09.25
Registrar (Administration)-cum-
I/c, Centralized Recruitment,
Gauhati High Court,
Guwahati-781001